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System Flow, Pricing and Initial Setup

## **JXT – Timesheets – PayTime and Payboss**

JXT has introduced a new timesheet system to complement its SAAS offering. The JXT timesheet system is offered on 2 levels – Paytime is a basic no frills online timesheet system. PayBoss is the more advanced version that allows integration with payroll systems.

Both systems provide an intuitive interface, different security levels and reports.

Both systems have been developed with the clients and users in mind by provided a wide range of features, with many new features being added continuously.

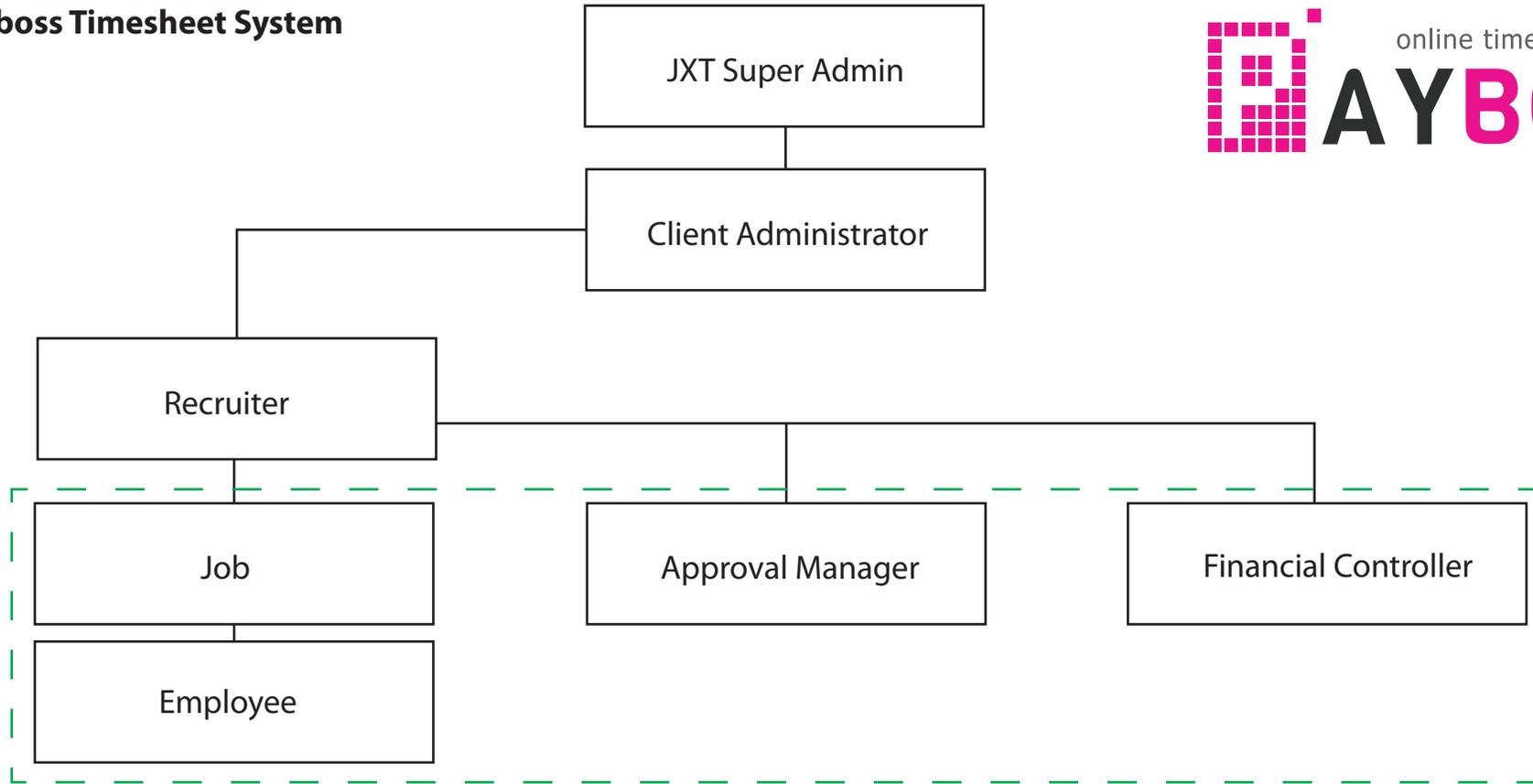
1. Recruiter Set Up, Client Setup and Employee setup.
2. Caters for any type of pay period, weekly, fortnightly, bi-monthly etc.
3. Many levels of notifications including secondary notifications with rules to ensure timesheets are submitted and authorized on time.
4. Multiple timesheets per employee allowing flexibility
5. Portal access for all parties with historical information always accessible
6. Easy reporting
7. Exportability of all data in CSV format
8. Expense submission enabling the submission of expenses for approval
9. PayBoss has an option to allow 3rd party Payroll system integration

No matter which version you choose you are guaranteed considerable time saving for all users allowing you to focus on your business and providing the best service to your customers.

### **Timesheets Features and Benefits:**

1. Complementing an already well supported and subscribed online system.
2. Created for the recruitment industry delivered in a range of format with custom plug-inns where required
3. Web based to allow access anywhere – anytime
4. Utilise the ability to communicate with remote staff
5. Customisable branding and online domain – eg. Timesheets.yourbrand.com.au
6. Full configurable auto email reminders to all parties.
7. The online portal provide instant visibility on the status of the workflow
8. Security and reliability are quaranteed
9. Very competitive pricing making the decision so much easier to make and justify
10. Online and telephone support available when you need it

## JXT Payboss Timesheet System

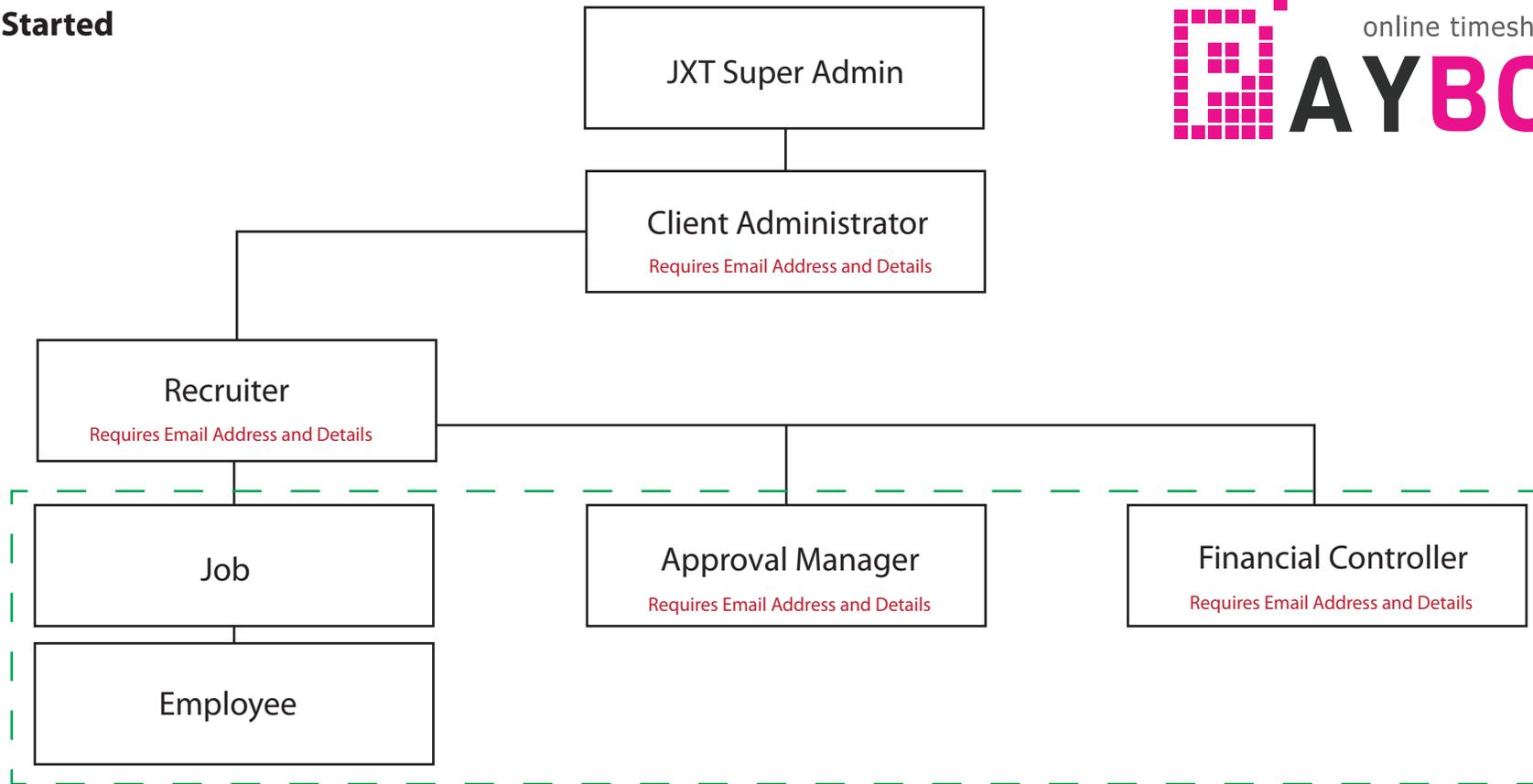


Please refer to the above chart. This is the functionality flow of the timesheet application.

- JXT Super admin (JXT Staff Member) creates client administrator (Angel Staff member) for new timesheets system.
- Client Administrator creates a new recruiter ( Angel ).
- **Recruiter** must nominate an **Approval Manager** and **financial controller** for any **new jobs** created under the **Recruiter (Eg: Angel)**
- Once a **job, approval manager**, and **financial controller** is created under the **recruiter** you can then start to add **employees**

If the **Client Administrator (Angel)** would like to add another **recruiter** to the system, this process must be completed again.

## Getting Started



- In order to get your timesheet system up and running we require the email addresses and details of the above highlighted users.
- In order for the Approval Manager and Financial controller users to be created a New Job must be created first by the recruiter. The recruiter user creates all user and employee setups for the timesheet system. The Approval Manager and Financial Controller is only needed to be setup once for each Job

A member of JXT team will run through the first recruiter setup via the system A member of JXT team will run through the first recruiter setup via the system once the DNS is pointed to the timesheets sub domain

## Pricing & DNS

JXT takes a very logical approach in providing timesheets and the pricing matching this, a very flat pricing structure:

Default Setup	Ongoing Fees	Setup Fees
1 Weekly submitted timesheet	\$1 per week	\$800
4 Monthly submitted timesheets	\$4 per month	\$800

This setup includes colour mapping the site to the client brand colours and change of main logo only. **There is no design process for this task**

Custom Setup	Ongoing Fees	Setup Fees
1 Weekly submitted timesheet	\$1 per week	\$2000
4 Monthly submitted timesheets	\$4 per month	\$2000

This setup includes development of the header and footer that matches the clients main website. The stylesheet of the site will also be based around the main website. **There is no design process for this task**

## DNS Service

JXT require a sub domain to be created by the client and pointed to the new timesheet portal. JXT can assist with the DNS tasks by client requirest and an hourly rate. Please call our sales team to receive a quotation